

Minutes of C3 Board meeting
17.00 Wednesday 9th October 2019
Craignish Village Hall

1. Apologies - Rory, Nick. Present: Iain, John, Vicki, Scott, Tim

2. The **minutes** of 11th September 2019 were approved.

3. Matters arising

(a) John has received the new **Insurance** documentation for the playpark and roundhouse. The new premium has been paid.

(b) It appears that the Facebook page and **website** have not been updated with the Knotweed report. The website is quite out of date. **Vicki agreed to speak to Wil and to take action.**

4. John presented his **Finance Report** and expressed some concern over the level of expenditure on the Roundhouse. After a close scrutiny of the schedule prepared by Blair and the reallocation of some expenditure items, it was agreed the project was close to budget. It is anticipated that it will be necessary to use the 10% contingency. *(Amended report and schedule attached.)*

Clydesdale Bank - Following the resignation of Paul Smyth and Jan Brown as directors, the Board approved their replacement as signatories with all matters at Clydesdale Bank by John Clarke and Iain Saunders. John Clarke was requested to ensure the changes are registered with Clydesdale Bank.

Virgin Money - Similarly, Paul Smyth and Jan Brown are to be replaced as signatories in all matters with Virgin Money by John Clarke and Iain Saunders. John Clarke was requested to ensure the changes are registered with Virgin Money.

Directors and Secretary - John Clarke confirmed that as at 3rd October 2019 confirmation has been received from Companies House of the following:

Scott Mannion is appointed a Director

Victoria Kate Burnett is appointed a Director

John Stephen Clarke is appointed Secretary

Philip Harry Dickinson is terminated as a Director.

5. **Community/School Play Area**

(a) Roundhouse - the build is on hold to allow the rafters to settle before pinning. Blair is taking the opportunity to have a holiday and will return to the construction at the beginning of November. There are still outstanding issues with Building control which Scott is endeavouring to resolve. In the meantime there can be no access for the children.

(b) Drainage - It is still unclear when the additional drainage works will be carried out by members of the Parent Council.

(c) A request has been made for final versions of the Licences with A & B - in readiness for signing.

(d) Following the recent communication from Christian Siva-Jothy, John and Tim made initial responses and received a gracious reply. **Iain will now write** more fully as chair with photos and a copy of the Blair's work schedule. Christian had raised the issue of naming the Roundhouse and had made his personal suggestion that recognition should be made of Jan Brown huge contribution to the whole effort. **Iain will speak to Jan.** No others suggestions for a name for the play-park have come from the community or school. Iain had wondered whether *Talamh na Righ* (ground of the king) with its oblique reference to the foundation from which we have received the major funding might be appropriate. Iain raised the possibility of having a special community event next May which would combine a celebrate of the Play area with VE day.

6. It had not been possible to access the LDP2 and confirm the designation of land in front of Galley.

7. The failure to communicate with Christian S-J had highlighted the need to ensure that the various roles normally carried out by the Board Secretary were shared and covered by other board members. For clarification:

Agenda & minutes	Tim, Iain
Website & Facebook	Vicki, Wil
Companies House	John
Membership	John
CVH	Tim

Tim offered to see Phil Dickinson to obtain information about the membership and find the Minutes file.

8. Date of next meeting - 13th Nov 2019